## TSC Drop Ship FAQ's

### Shipping

- Small packages are to be shipped under the Vendor's UPS account and billed to the TSC UPS account 87W6A8.
  - We ship UPS Ground, 2<sup>nd</sup> Day Air and Next Day Air
- > LTL orders are to be shipped Conway Freight using the 3<sup>rd</sup> party billing address of:
  - Tractor Supply Company, PO Box 7000, Brentwood, TN 37027
  - The Vendor is to contact Conway to schedule the shipment
  - The LTL bill of lading should include the following shipping instructions:
    - Ship To, Contact Phone Number, Delivery Date, Delivery Time Window and any additional information in the PWK segments. This information is sent in the PWK segments of the 850 order.
  - We request a LTL return form to be included for the customer
  - If shipping hazardous materials, please include the required hazardous material paperwork
- The ship from on the UPS label should be our Franklin DC address and the ref fields should be our TSC Order# and the TSC PO#.
- ➤ Handling fees are to be negotiated with your merchant and are to be included in the cost of goods. Do not send them as a separate charge in the SAC segment.
- The price on the packing slip should be the retail price sent in the CTP segment of the 850 order.
- Our Service Level Agreement is ALL orders are shipped and TSC receives a compliant 856 (ASN) or an 855 (PO Rejection) within 48 hours of the Vendor receiving the order.

### **EDI**

- ➤ All drop ship accounts use AS2 communications.
- All EDI documents should be sent to EDI ID 14/6120935509. The ISA15 should contain a T during testing and a P for production.
- ➤ We have an optional EDI ID of ZZ/6120935509T to be used in the ISA during testing in our test environment. If we do not receive a request to use this EDI ID, the EDI profile will be configured with 14/612093509.
- The 855 is only processed for full order or line item rejections. Please do not send an 855 to accept our 850.
- ➤ The 855 PO1 elements 235 and 234 are not floating. The values need to be in the positions specified in the implementation guideline.
- The 860 will be transmitted if TSC doesn't receive an accepted 856 within 7 business days of the order being placed. TSC will not send the 860 without communicating with you first.
- For LTL shipments, the carrier pro# needs to be populated in the 856 REF segment in the shipment HL loop
- For UPS shipment, the carrier tracking# needs to be populated in the 856 MAN segment in the package HL Loop
- The 856 HL Pack is mandatory even if it is an LTL shipment and you do not send the MAN segment. Please send an empty HL\*P loop.
- It is the vendor's responsibility to check their 997 acknowledgement reports in a timely manner. Do not depend on TSC to manually notify you of EDI failures. TSC will send a detail level 997 for all rejections.
- The 856 must be received the same day the shipment ships and before the 810 is transmitted.
- > TSC processes the 846 inventory feed twice a day, 5:15am CT and 9:15pm CT. Please plan your extract(s) accordingly. We expect an 846 at least once a day.

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- > The 846 line item schedule date should be the current day. We do not allow back orders.
- The TSC B2B EDI team can be reached at edicoordinator@tractorsupply.com
- For access to the TSC Vendor Portal, (https://www.tradingpartnerinsight.com/tsco/Login.aspx), contact our Compliance team at tsccompliance@tractorsupply.com. The Vendor Portal is not an EDI solution.

### **Testing**

- ➤ All testing is performed in our test environment.
- The EDI documents are tested in this order: 846, 850, 997, 855, 860, 997, 856 and 810.
- ➤ Testing includes an 846 Inventory File sent by the vendor, four 850 Purchase Orders sent by TSC, four 997 Functional Acknowledgements sent by the vendor to acknowledge receipt of the 850 Purchase Orders, one 860 Purchase Order Cancellation sent by TSC, a 997 Functional Acknowledgement sent by the vendor to acknowledge receipt of the 860, an 855 Purchase Order Rejection sent by the vendor, three 856 Advanced Ship Notices and three 810 Invoices sent by the vendor.
- > TSC will send an email to begin the EDI testing with instructions for the Vendor to send the 846.
- Once the 846 is received, TSC will send a meeting invitation for the EDI testing with a 2 week date range.
- You have two weeks to complete testing once started. Please schedule your resources accordingly.
- The 846 must include the three pre-agreed upon skus with a quantity of at least 10 and may contain your whole inventory.
- The 850 test orders cannot be generated until we have successfully processed the 846 inventory file.
- Once compliant 997's are received for the 850's and 860, TSC will send an email to begin testing the 856's.
- If the 856 is not received within 7 business days, the 850 test orders will be cancelled in our system and new 850 test orders will need to be created and sent.
- > Once the 856's are approved, TSC will send an email to begin testing the 810's.
- > TSC has the 810's set to fail and you will receive a 997 rejecting it without reason. 810's will be accepted and processed once they are compliant. A 997 accepting the 810 it will be sent to the vendor. The 810 must contain the same Terms, UPC, TSC Sku, Vendor Item Number and Cost from the 850 or it will fail.
- Testing results will be emailed after each received EDI transaction.
- Examples of the Packing Slip, UPS label and Bill of Lading need to be sent to dropshipmc@tractorsupply.com for review and approval. The bill of lading is only required for LTL shipments. These documents can be sent any time during the testing.

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